

District 99 Council – Minutes



District 99 Toastmasters District Council – Minutes

Date: Saturday, October 22, 2016
Time: 10:30am – 11:30am
Location: Sherwood Park, Alberta

Minutes Version 0.1

Attendees:

District Executive Committee Members:

Last Name	First Name	Title
Wheatley	Lorraine	District Director
Zurakowski	Don	Program Quality Director
Walker	Glenn	Club Growth Director
Flett	Kathy	Public Relations Manager
Bird	Lynell	Administration Manager
Persson	Cheryl	Finance Manager
Faryna	Margaret	Immediate Past District Director
Etc.		

Parliamentarian:

Bacon	Diana	D99 Parliamentarian
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No.	Item	Action By
1.0	Call to Order and Opening Remarks	
	<ul style="list-style-type: none"> • District Director, Lorraine Wheatley, ACS, ALS called the meeting to order and welcomed all members of the District Council • Lorraine thanked our Immediate Past International President (IPIP), Jim Kokocki, for joining us • The District Leadership Team was Introduced 	
2.0	Reading of District Mission	
	<ul style="list-style-type: none"> • Public Relations Manager, Kathy Flett, CC, read the District Mission 	
3.0	Credentials Report: Immediate Past District Director, Marg Faryna, DTM	
	<p>Quorum is 1/3 of Club VP Presidents and VP – Educations 149 Clubs = 298 X 1/3 = 100 club votes We have 126 club ballots</p> <p>44 Executive 27 ballots were picked up</p> <p>Total 153 ballots/votes</p> <p>We have quorum</p> <p>Hearing no objections to the credentials report, the report is adopted.</p>	
4.0	Adoption of the Agenda: District Director, Lorraine Wheatley, ACS, ALS	
	<ul style="list-style-type: none"> • The agenda is adopted as circulated – Lorraine Wheatley, ACS, ALS 	
5.0	Approval of the Minutes (2016-Apr-30)	
	<ul style="list-style-type: none"> • Hearing no changes, the minutes are adopted and approved 	
6.0	Report from the Administration Manager: Lynell Bird, DTM	
	<ul style="list-style-type: none"> • See attached report 	
7.0	Financial Report for Year Ending 2015-2016	

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No.	Item	Action By
	<ul style="list-style-type: none"> • 2015-2016 Finance Manager, Shannon Vinter, provided a report (presented by Cheryl Persson, ACB, ALB) • District 42 entered the 2015-2016 year in a stronger financial position than when they started. We had a healthy net income. • See attachment for detailed information about assets, liabilities, revenues, and expenses • Respectfully Submitted: Shannon Vinter, D42 Finance Manager 	
8.0	<p>District Audit Committee Report for Year Ending 2015-2016: Myrna Cretney, DTM (Presented by Ken Buchanan, DTM)</p>	
	<ul style="list-style-type: none"> • Reporting Period: January 1 – June 30, 2016 • Submitted to Toastmasters International (TI) on August 30, 2016 • Sept. 1, 2016 – Hard copy arrived at TI • The committee thanks, Finance Manager, Shannon Vinter, for all her diligence in accounting for the District's funds. Information was provided in a well organized and professional manner. • Respectfully Submitted: 2015-2016 Audit Committee • The District Audit Committee Report is adopted 	
9.0	<p>District Budget, 2016-2017: Finance Manager, Cheryl Persson, ACB, ALB</p>	
	<ul style="list-style-type: none"> • The budget was prepared and presented to DEC via Conference Call • The proposed budget has been distributed for your review • Overview: As District 99 is newly formed, there is no history to create this year's budget. The proposed budget targets a net income/loss of \$0. Our budget adheres to TI's maximum budget amounts per line item. • See attached budget • Motion: Resolve that the 2016-2017 District 99 Budget be adopted as presented • Moved by: Cheryl Persson, ACB, ALB • Seconded by: Division B Director, Sylvan's Slick Speakers # 1216243, Dave Cartlege, DTM • Motion Carried 	



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10.0	District Executive Reports	
	<p>District Director – Lorraine Wheatley, ACS, ALS</p> <ul style="list-style-type: none"> • 149 Clubs • Success Plans have been submitted • Received support regarding Of The Year (OTY) Awards • The trio attended the International Convention in Washington, D.C. 	
	<p>Program Quality Director – Don Zurakowski, DTM</p> <ul style="list-style-type: none"> • We are experiencing success in District 99 • We have achieved 44 CC's, 8 triple crown, and numerous other awards. See attached report • 52.4% of Club Officers were trained in CLT, Round 1. We are currently average. We are striving for excellence. Training will continue throughout the year. We are training leaders now, so they will lead tomorrow. • Discovering an opportunity to train elected district leaders during the Spring Convention 	
	<p>Club Growth Director – Glenn Walker, DTM</p> <ul style="list-style-type: none"> • Honoured to serve as your Club Growth Director • Emphasis on “Building Healthy Clubs”, which includes focusing on today’s active clubs as well as building new clubs. • 80% of our clubs have > 12 members • 60 clubs need coaches 	
	<p>Public Relations Manager – Kathy Flett, CC</p> <ul style="list-style-type: none"> • The last several months have been an incredible time of Education • Many members have approached Kathy to get their word out • We are promoting our District's website (www.d99tm.org), Facebook page (District 99) and Twitter • Kathy has taken advantage of her travel throughout northern Alberta to get the word out about Toastmasters • Kathy's focus is to help us spread our message about Toastmasters throughout our communities • She needs your help to do this. You are invited to connect with Kathy to enhance the communication about Toastmasters in your community. 	
11.0	Division Directors Reports (Divisions A – F)	
	<p>Division A – Judy Szpreglewski, DTM Division B – Dave Cartledge, DTM Division C – Cheryl Schofield, DTM Division D – Teresa Young, DTM Division E – Jackie Diemert, DTM Division F – Carol Penner, DTM</p> <ul style="list-style-type: none"> • Written reports will be posted on the D99 Website 	

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12.0	Other Committee Reports	
	District Leadership (Nominations) – Immediate Past District Director, Marg Faryna, DTM	
	District Alignment Committee – Greg Gazin, DTM	
	Procedures Committee – Darryl Korpany, DTM •	
	Past District Governors and Directors Committee – Marg Faryna, DTM •	
	Fall Conference Committee – Fern Hardie, DTM •	
13.0	Unfinished Business	
	• none	
14.0	New Business	
	•	
15.0	Announcements	
	Date, Time and Place of Next Meeting • Next District Council Meeting – April 29, 2017, at the Spring Convention, Edmonton Radisson South	
16.0	Adjournment	
	Meeting called to order at 10:46am Meeting adjourned at: 11:46am Minutes Prepared by: Administration Manager Lynell Bird, DTM	