



Name & Designation _____ Date _____

Club # Division Area #

Eligible clubs will be notified by the District each year, and those clubs should complete the nomination form and submit it to their Division Director by September 15 each year. Eligibility requirements are listed in the District 99 Procedures document, and (in brief) are:

1. Achieve a Distinguished Club recognition
2. Submit semi-annual reports at World Headquarter by October 10 and April 10
3. Submit new club officer list by June 30 at end of term of office as President
4. The club is represented (in person, or by proxy) at each of the District Fall Conference and Spring Convention
5. The club is represented (in person, or by proxy) at the Toastmasters International Convention Annual Business meeting
6. For clubs that elect annually, the President is not serving a successive full term in office
7. For clubs that elect semi-annually, the President is not serving a second or more successive term in office

Rating Scale: Exceptional (5) Very Good (4) Good (3) Average (2) Seldom (1) Does Not Apply (N/A)

Rating

a. Worked with executive to create the Club Success	
b. Shared the Club Success Plan with members	
c. Reviewed and/or revised the Club Success Plan during the year with the executive monthly and with the club bi-monthly	
d. Appointed committees to handle special projects (audit, nomination, special events, etc). Please specify the committees:	
TOTAL	

Provide a narrative related to the questions in this section.

How did this improve the club? What was the impact to the club?

B. Leading and Coaching to Achieve Success

Rating

a. Modeled Respect, Integrity, Service & Excellence	
b. Worked with executive and members to create and maintain a high standard of excellence in manual speeches and meeting program assignments	
c. Provided guidance and resources to help the executive carry out their responsibilities	
d. Delegated responsibility to executive and committees (provide examples) and monitored progress	
e. Worked with executive to establish the club budget and reviewed budget regularly	
f. Effectively worked to resolve 'challenges' identified by fellow executive and/or members	
g. Approachable and accessible to club members	
TOTAL	

Provide a narrative related to the questions in this section.

How did this improve the club? What was the impact to the club?

C. Modelled excellence in the following ways:**Rating**

a. Prepared in advance for each club meeting	
b. Confidently and knowledgeably chaired club/executive business meetings	
c. Verbally and visually inspired members to believe in and strive for their own success	
d. Demonstrated a sincere, supportive, positive, enthusiastic leadership style	
TOTAL	

Provide a narrative related to the questions in this section.

How did this improve the club? What was the impact to the club?

D. Recognizing Achievement**Rating**

a. Visibly recognized members strengths and accomplishments, on a one-to-one basis as well as in front of club members	
b. Initiated and encouraged nominations of members for "Of The Year Awards" from club to area level	
c. Ensured that the club celebrated its successes	
TOTAL	

Provide a narrative related to the questions in this section.

How did this improve the club? What was the impact to the club?

E. Club Business and Executive Meetings**Rating**

a. Scheduled regular executive meetings	
b. Encouraged all executive to prepare for and participate in the executive and club business meetings	
c. Held regular club business meetings to ensure timely consideration of club decisions	
TOTAL	

Provide a narrative related to the questions in this section.

How did this improve the club? What was the impact to the club?

F. Provided helpful, supportive leadership for all of the club's activities.**Worked with club leaders to****Rating**

a. encourage education achievements	
b. build membership	
c. maintain membership	
d. encouraged attendance at officer training	
e. ensure membership dues and officer lists were submitted on time	
TOTAL	

Provide a narrative related to the questions in this section.

How did this improve the club? What was the impact to the club?



G. Represented the club at the following	Rating
a. District Conference and Convention	
b. Area and District Council meetings	
c. Attended club officer trainings	
d. International Convention (or by submitting proxy)	
e. Attended area & division level speech contests	
f. Other events	
TOTAL	

Provide a narrative related to the questions in this section.
How did this improve the club? What was the impact to the club?



DISTRICT 99 CLUB SUMMARY

April 2017

President of the Year Award

Name:

Division:

Use this area to provide additional narrative to support your ratings.

Submitted by

phone

email

(a minimum of three required)



DISTRICT 99

DIVISION SUMMARY

April 2017

President of the Year Award

Name:

Division:

Use this area to provide additional narrative to support your ratings.

Submitted by

phone

email