



Club Officer Training – Planning for Success

Area and Division Directors Training
July 2019
Omar Nef, ACG, ALB



COT - Club Officer Training

- ▶ What is the largest event have you chaired before?
- ▶ Who is the COT Chair?
- ▶ How many COTs per round by Division?
- ▶ Who are the COT Organizing Committee?
- ▶ What is the opportunity for the organizers?



Organization and Planning - Areas

- ▶ Venue
- ▶ Registration
- ▶ Volunteers
- ▶ Program
- ▶ Marketing



Areas – Work Together

- ▶ Venue 1 - 2
- ▶ Registration 3- 4
- ▶ Volunteers 5 - 6
- ▶ Program 7 - 8
- ▶ Marketing 9 – 10`



Q&A

▶ ...

▶ **Thank You, Omar Nef**